

County of Jefferson

Office of the Purchasing Department
Historic Court House
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Buyers
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Director
Mark Sachetti, CPPB

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Senior Account Clerk
Avis Gilmore

Account Clerk
Mary Ann Shear

NOTICE OF AWARD

October 7, 2019

**ATTN: JEFFREY HARRIS
TRINITY SERVICES GROUP INC
7196 MORGAN ROAD
LIVERPOOL NY 13090**

RFP #19-35

NAME: COMMISSARY SERVICES AND RESIDENT BANKING SERVICES

CONTRACT PERIOD: January 1, 2020 through December 31, 2022 with option for additional two (2) year extension

Dear Mr. Harris:

I am pleased to inform you that your Proposal submitted for the solicitation referenced has been accepted based on full compliance with the specifications, terms and conditions included in the RFP.

The following documents are required before a Contract/Purchase Order is issued:

✓ W-9 Tax Form and Vendor Information Form (Attached)

If you have any questions regarding this notice of award, please call the Jefferson County Purchasing Department.

Sincerely,

Mark Sachetti
Purchasing Director

C: Department, Auditor, Bid File, Don Marriott – Trinity Services